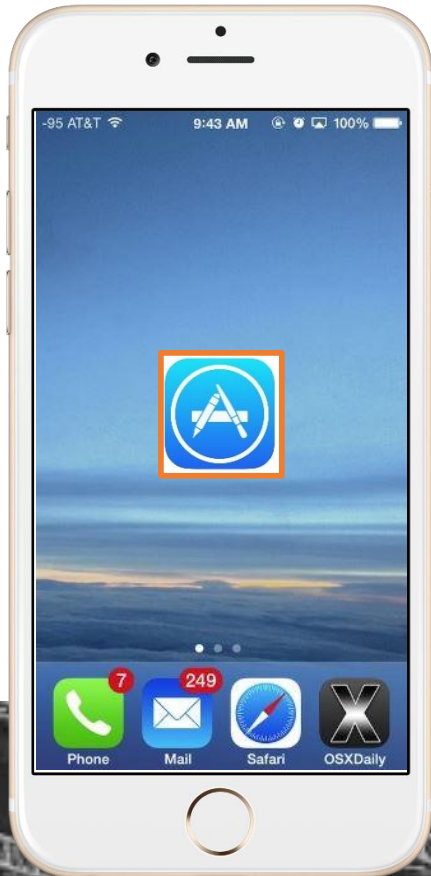# Lead scanning

Eventbuizz Lead scanner works as an efficient lead generator straight off your smartphone. Before the scanning is completed, you can gather the attendees signature to comply with regulations regarding data.
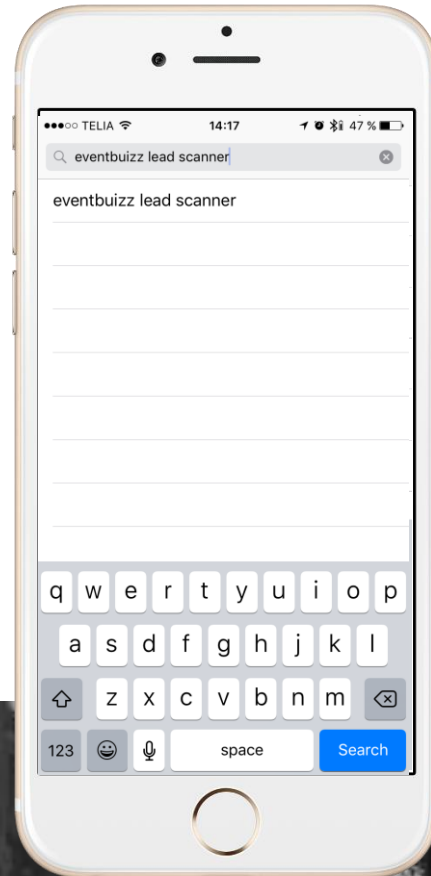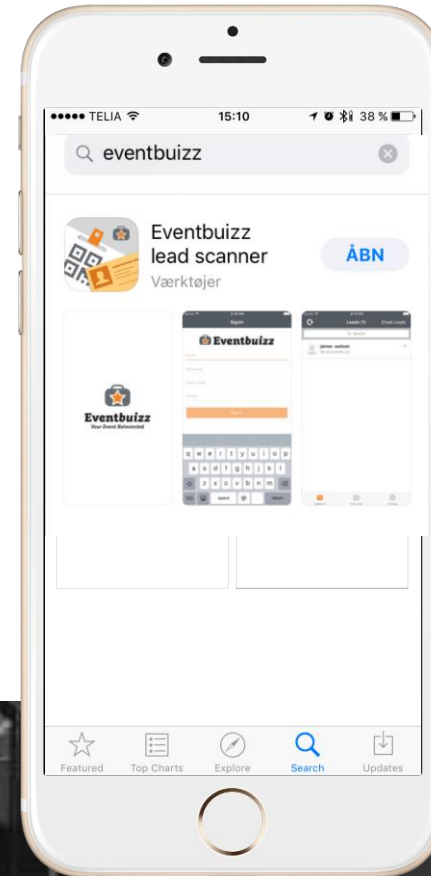
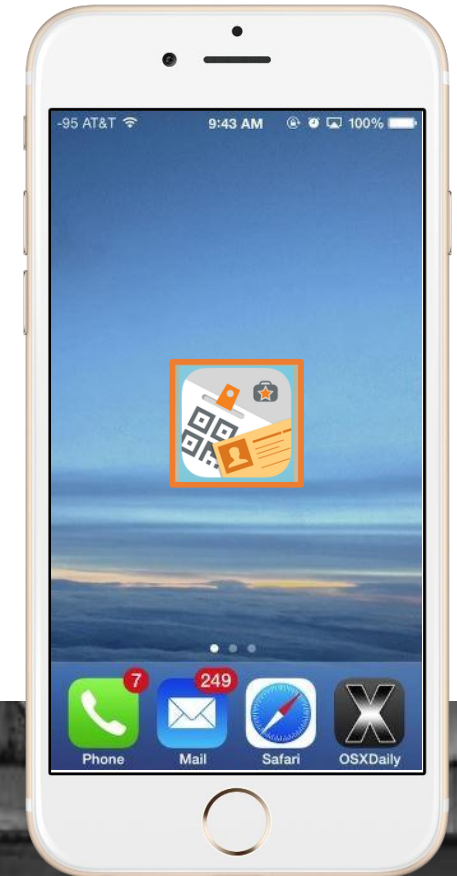# Download Eventbuizz Lead scanner

Go to App Store

Search for Eventbuizz lead scanner
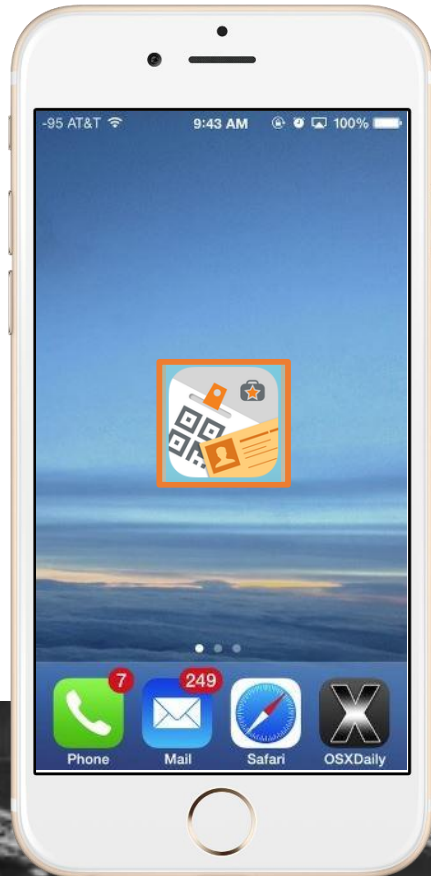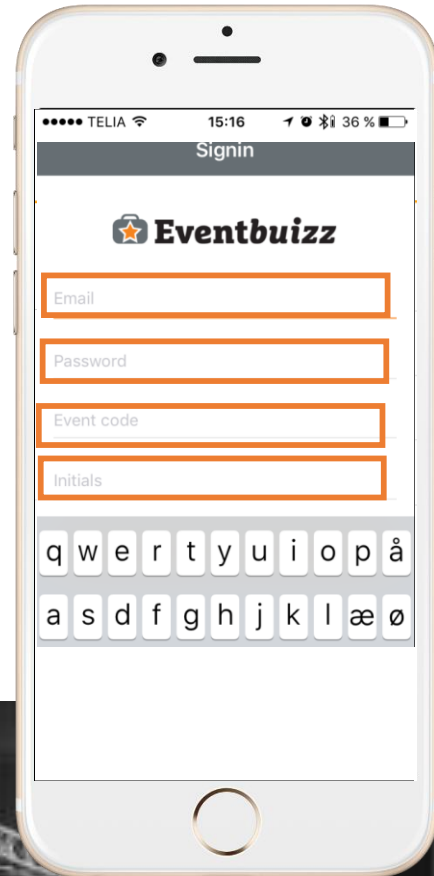
Download and Open

Scanner is now on your phone

Get started!

Click scanner icon

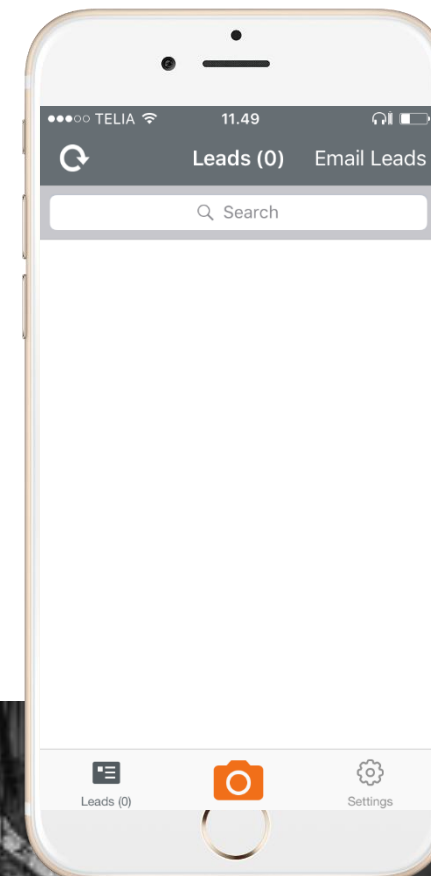**Enter your email, password 123456 and eventkoden 4208**

Click your company logo
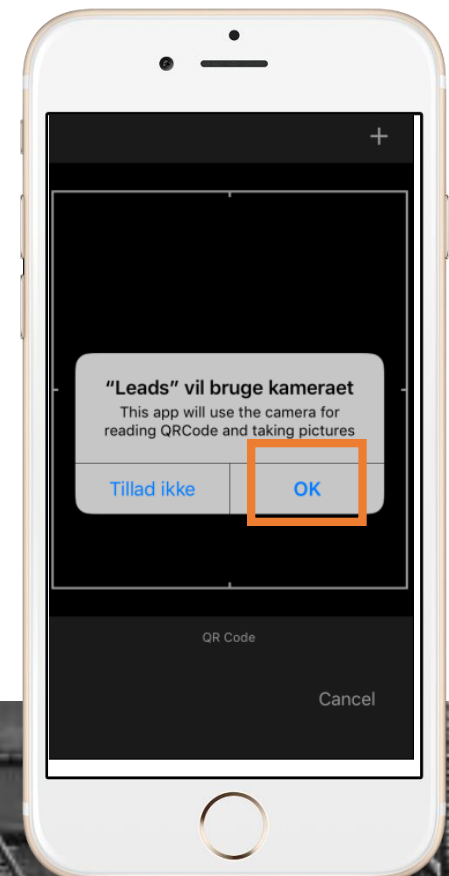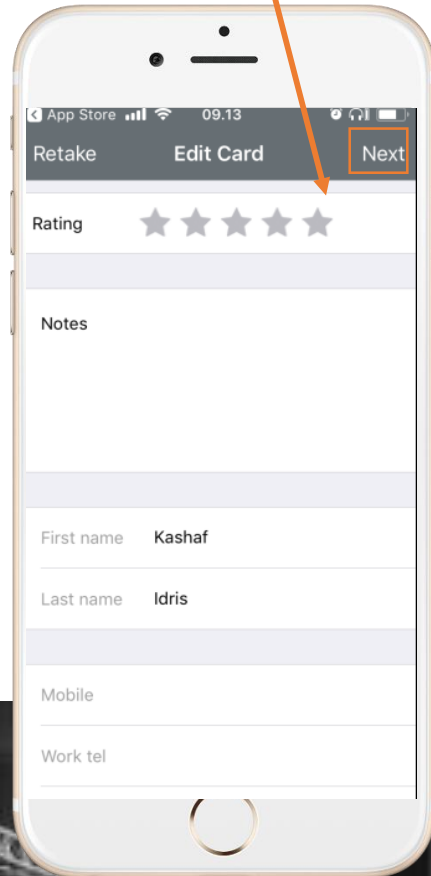
Click on the camera
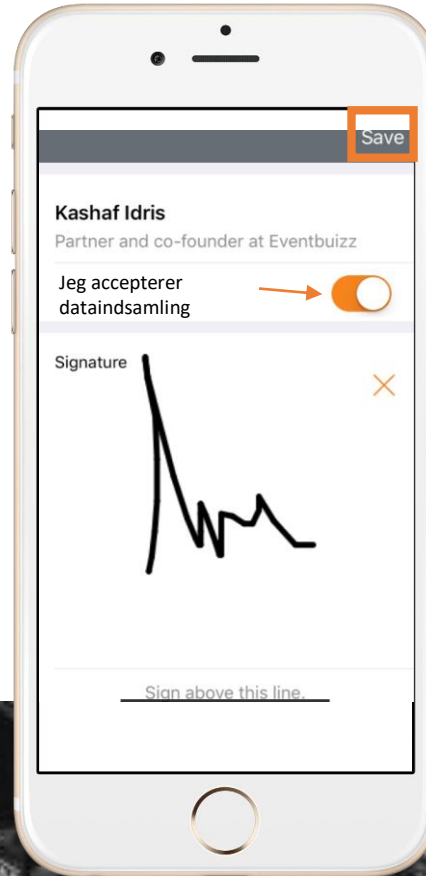
This is how you make a scan!
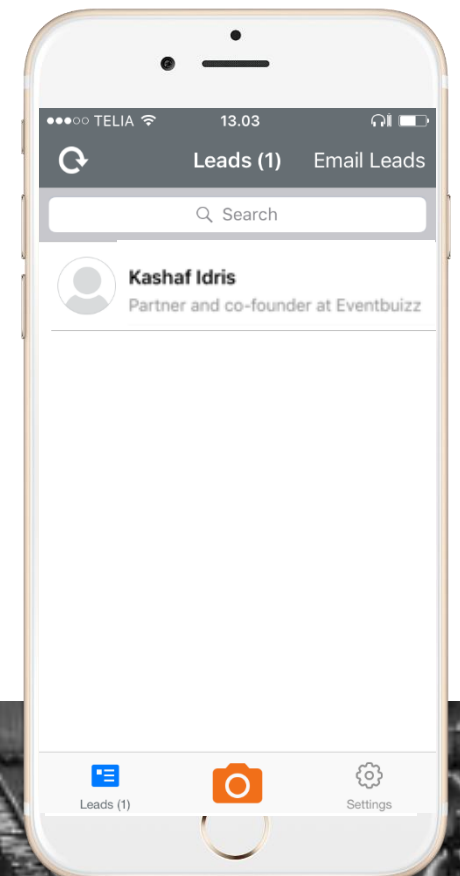
Hold screen over the attendee QR code

Your attendee info is now registered. You can rate the lead of how important it is and enter a note. Click **'Next'**

Attendee will now have to accept that you are collecting his or her data by signing. Click **'Save'**

Click the attendee name to see the lead or click on the camera to make a new scanning.
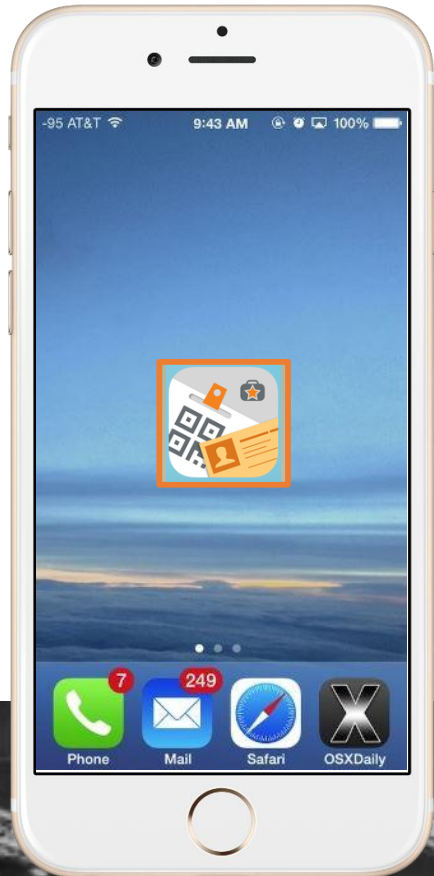
Make a test scan

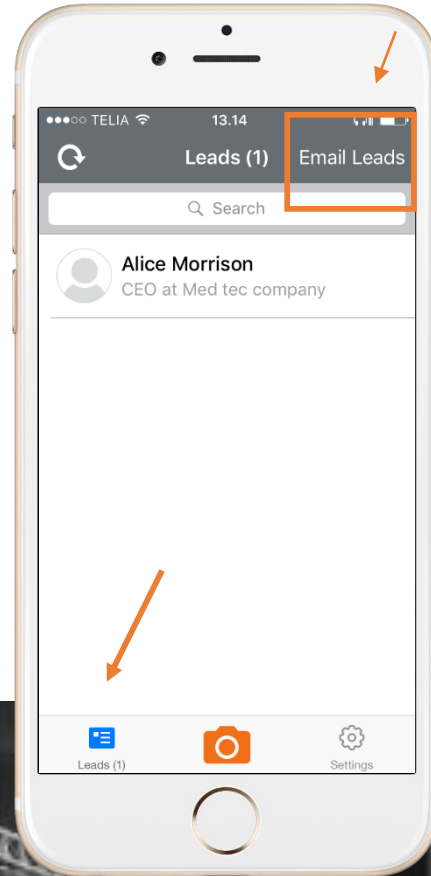Lisbeth Groth Haastrup

Maskinmestrenes Forening
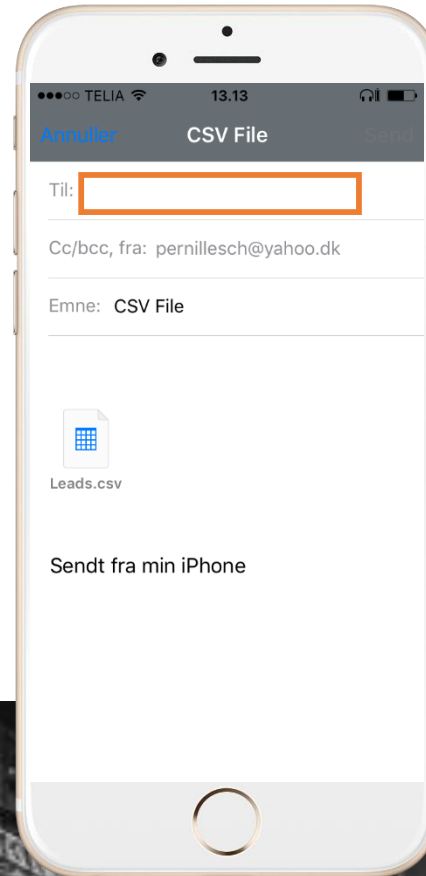
Access to your leads – send them by email

Click scanner icon

Click 'Leads' to get an overview or 'email leads' to send an overview by email.

Insert your email address and click 'send'
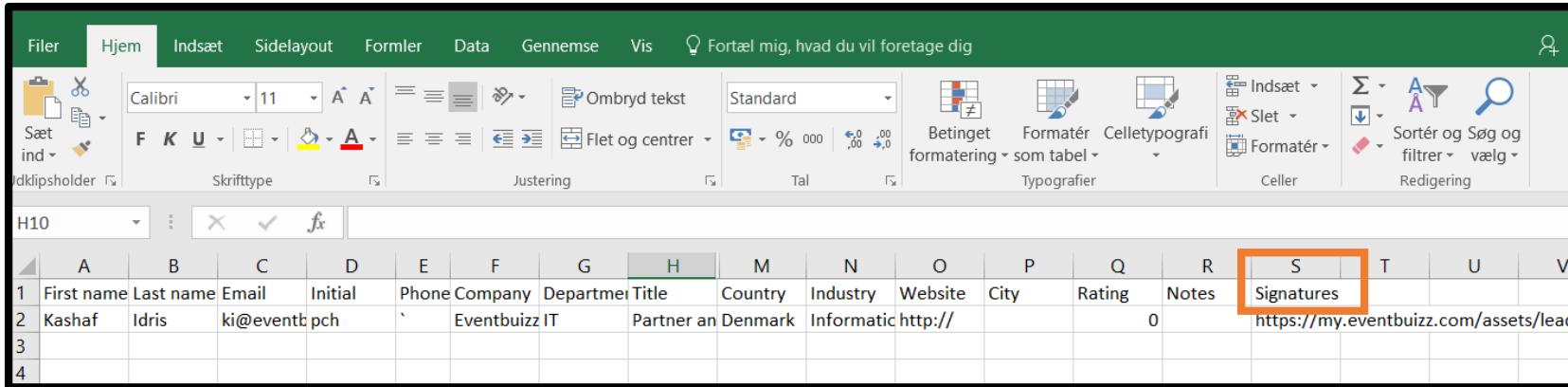

IMPORTANT

We strongly recommend that you make a test scan prior to the event.

- Log on app
- Make a test scan
- Add a note
- Save
- Click Settings
- Click Email My Leads
- Check your inbox
- Open sheet to check info and notes.

Overview of leads

In 'Signatures' – you find the url for the collected signatures. Copy the link to your browser to see the signature.

https://my.eventbuizz.com/assets/leads/14200_59d5dc03e413e.jpg